

Hiring of Community Room at Glyn Wylfa

Terms and Conditions

Throughout the conditions the term 'Board' refers to the Directors and their Representatives. The term 'Centre' refers to the Glyn Wylfa Ltd. The board reserves the right in their absolute discretion to cancel this letting without notice and without being liable for any consequences of the said cancellation.

- The facility is free of charge to Community and Voluntary Groups, providing they adhere to conditions of use.
- No block bookings can be taken, each hiring must be booked after the last hire has occurred.
- In the event of cancellation, notice must be given as soon as possible.
- No naked light will be permitted, nor shall any electrical connections for additional appliances be made.
- Authorised person to sign and collect the room key. The key is to be returned to Caffi Wylfa after the session has finished.
- The doors of all rooms and corridors are to be kept clear of all obstruction.
- Hirers are responsible for undertaking their own risk assessments for their activity.
- Hirers will be responsible for following emergency fire procedures should a fire occur.
- Hire periods include time for preparation and clearing away afterwards. It is essential that the times of entry and departure are observed.
- No nails screws, nails, tacks, nails etc shall be driven or used on walls, boarding, doors or windows and no notices are to be pasted or affixed thereto without the previous consent of the Board.
- Hirers will be responsible for making good damage done to the premises, furniture or equipment. And will be charged for any costs incurred by the Board.
- All hirers should have public liability insurance cover to indemnify the Board against loss or injury arising from the booking.
- The Board shall not be responsible for any claims for personal injury resulting during the period of hire except where this is caused by negligence of the Board, or its representatives and the hirer shall indemnify the Council against any claim for personal injury or death caused by negligence of the hirer.
- No animals, except guide/support dogs are allowed in the Centre.
- No food items to be consumed in the Centre except those purchased from Caffi Wylfa.
- Smoking is not permitted on the premises.



Glyn Wylfa

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YMDIRIEDOLAETH DDATBLYGU
DEVELOPMENT TRUST